

## Sara L Axelson

---

**From:** Laurence Blake  
**Sent:** Wednesday, May 11, 2016 9:09 AM  
**To:** Matthew Daniel Newman  
**Cc:** Mark Anthony Collins; Sara L Axelson; Christina Michelle Maki  
**Subject:** Re: Updated Union Presentation Document

Matt,

I reviewed the document on my iPhone, and like the side-by-side comparisons of the current and proposed space uses with key notes. This greatly improved communication of the proposed changes.


Larry

Sent from my iPhone

On May 10, 2016, at 11:57 AM, Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)> wrote:

Please see the message below and related attachment from alm2s. I will schedule a meeting for next week to discuss.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture  
 UNIVERSITY of WYOMING  
1000 E. University Ave., Dept. 3413  
Merica Hall 213  
Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

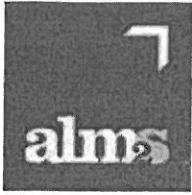
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**From:** Brad Massey [<mailto:bmassey@alm2s.com>]  
**Sent:** Tuesday, May 10, 2016 11:16 AM  
**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
**Subject:** Updated Union Presentation Document

Matt,

I realized the Union Presentation draft that I sent on Friday did not include the long term visioning concepts at the end of the document, so attached is an updated version including those color-coded plans. When we last talked, your direction was to include them as an appendix at the end of the document to de-emphasize their importance. If you want to tweak the format just let me know.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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Building B, Suite 100  
Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

<Union Visioning Study May 2016 w Option 2.pdf>

## Sara L Axelson

---

**From:** Sean S. Blackburn  
**Sent:** Friday, May 20, 2016 7:02 AM  
**To:** Sara L Axelson  
**Cc:** Eric Bennett Webb  
**Subject:** Re: Union Visioning

I was in the loop, don't know about Eric. Thanks for making sure though!

SB

---

**From:** Sara L Axelson <SAxelson@uwyo.edu>  
**Date:** Thursday, May 19, 2016 at 7:56 AM  
**To:** Sean Blackburn <sean.blackburn@uwyo.edu>  
**Cc:** Eric Bennett Webb <ewebb1@uwyo.edu>  
**Subject:** Union Visioning

In the flurry I am guessing you were not in the loop on this meeting today at 2:00 in room 202 of the Union. Hope it might work for you to attend. Really sorry.

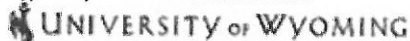
---

**From:** Matthew Daniel Newman  
**Sent:** Tuesday, May 10, 2016 11:58 AM  
**To:** Christina Michelle Maki <cmaki1@uwyo.edu>; Darcy A DeTienne <DarcyD@uwyo.edu>; Eric Bennett Webb <ewebb1@uwyo.edu>; Kimberle Sue Zafft <Zafft@uwyo.edu>; Laurence Blake <lblake3@uwyo.edu>; Mark Anthony Collins <mcollin7@uwyo.edu>; Rachel Anne Stevens <rstevens@uwyo.edu>; Sara L Axelson <SAxelson@uwyo.edu>  
**Subject:** FW: Updated Union Presentation Document

Please see the message below and related attachment from alm2s. I will schedule a meeting for next week to discuss.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture



1000 E. University Ave., Dept. 3413  
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Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

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**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
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direction was to include them as an appendix at the end of the document to de-emphasize their importance. If you want to tweak the format just let me know.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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[www.alm2s.com](http://www.alm2s.com)



## Sara L Axelson

---

**From:** Sean S. Blackburn  
**Sent:** Friday, May 20, 2016 2:35 PM  
**To:** Sara L Axelson  
**Subject:** RE: Computer lab in Union

Nothing is "no cost" at UW! Good though.

SB

---

**From:** Sara L Axelson  
**Sent:** Friday, May 20, 2016 2:11 PM  
**To:** Darcy A DeTienne <DarcyD@uwyo.edu>  
**Cc:** Sean S. Blackburn <sean.blackburn@uwyo.edu>; Eric Bennett Webb <ewebb1@uwyo.edu>  
**Subject:** FW: Computer lab in Union

I communicated with Robert to confirm the transition. Continue your conversations with Jesse.

Thanks!  
Sara

*Sara Axelson  
Vice President for Student Affairs  
University of Wyoming  
Laramie, WY 82071  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561*

---

**From:** Robert Aylward  
**Sent:** Friday, May 20, 2016 11:10 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Subject:** RE: Computer lab in Union

We'll support the Union's need. There are some minor costs that we'll cover.

---

**From:** Sara L Axelson  
**Sent:** Friday, May 20, 2016 10:32 AM  
**To:** Robert Aylward <[RAYlward@uwyo.edu](mailto:RAYlward@uwyo.edu)>  
**Subject:** Computer lab in Union

Robert,  
This is the final visioning study for the Union that we are not distributing until Laurie and Bill have copies from the consultant.. Our plan is to only implement the no cost alternatives now. Darcy has stayed in touch with Jesse. Do you support phasing out the lab for fall 2016 and only providing a printing station? Are there costs associated with closing the lab that you would prefer not to have now?  
Thanks,  
Sara

## Sara L Axelson

---

**From:** Darcy A DeTienne  
**Sent:** Tuesday, May 24, 2016 8:23 AM  
**To:** Sara L Axelson  
**Cc:** Kimberle Sue Zafft; Eric Bennett Webb  
**Subject:** RE: Computer lab in Union

Do I need to worry about spending the dollars to do it? The lab needs a wall, then the subsequent areas (CAC, ASUW, part of Marketing) will need some wall work done. Plus subsequent details.

I'd prefer to not have such a large space sitting open .... people get anxious when they see unused space ... ☺

*Darcy*

Darcy DeTienne  
Director, Wyoming Union  
766-3765



---

**From:** Sara L Axelson  
**Sent:** Friday, May 20, 2016 2:21 PM  
**To:** Darcy A DeTienne <DarcyD@uwyo.edu>  
**Cc:** Kimberle Sue Zafft <Zafft@uwyo.edu>; Eric Bennett Webb <ewebb1@uwyo.edu>  
**Subject:** RE: Computer lab in Union

Let's plan to proceed with them moving out. It will give you a good opportunity to move forward on parts of the plan.

Thanks,  
Sara

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561

---

**From:** Darcy A DeTienne  
**Sent:** Friday, May 20, 2016 2:13 PM  
**To:** Sara L Axelson <SAxelson@uwyo.edu>  
**Cc:** Kimberle Sue Zafft <Zafft@uwyo.edu>  
**Subject:** RE: Computer lab in Union

I talked with Jesse yesterday and they can go either way. He submitted two budgets, one for another year in the current situation and one for moving out. Kim and I will review when we put together the timeline.

*Darcy*

Darcy DeTienne  
Director, Wyoming Union  
766-3765



---

**From:** Sara L Axelson  
**Sent:** Friday, May 20, 2016 2:11 PM  
**To:** Darcy A DeTienne <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>  
**Cc:** Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>  
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Thanks!  
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*Sara Axelson*  
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Thanks,

Sara

## Sara L Axelson

---

**From:** Mark Anthony Collins  
**Sent:** Thursday, June 2, 2016 9:58 AM  
**To:** Sara L Axelson  
**Subject:** Re: Updated Union Presentation Document

Thanks Sara. Yes, have the latest copy from Matt Newman.

Mark

---

**From:** Sara L Axelson  
**Date:** Thursday, June 2, 2016 at 9:41 AM  
**To:** Mark Collins  
**Subject:** RE: Updated Union Presentation Document

Perfect note. I'll give he and Laurie the hard copy today. Did you receive them too? Thanks!

*Sara Axelson  
Vice President for Student Affairs  
University of Wyoming  
Laramie, WY 82071  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561*

---

**From:** Mark Anthony Collins  
**Sent:** Thursday, June 2, 2016 8:20 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Subject:** Re: Updated Union Presentation Document

Sara,

I shared an electronic copy of the latest draft with Bill last week (it was part of my weekly update to VP Mai). Did you want to take a few minutes to visit with him in person about it..? Happy to be a part of the conversation. Mark

Here's the note, I included with the copy:

*UW Union Visioning. I believe that Sara touched base with you, but the consultants from Ft Collins completed their final draft report. I think it looks good. As you may know, there's a recommendation to move the UW Veteran's Center to the third floor wing of the Union (really good, expansive space). Sean Blackburn is checking to see whether the [REDACTED] (sp) family is OK devoting their donor funds to improving the space in the Union. Otherwise, there are really no extensive improvements planned in the facility (\$), which is important given the current funding situation. Sara would like to walk you through the plan and then pick your brain on any future presentation to Executive Council and the President. She wants me to join her for that conversation, but she has all the main points at her disposal. I'm attaching a copy of the draft report to this email.*

---

**From:** Sara L Axelson  
**Date:** Thursday, June 2, 2016 at 7:32 AM

**To:** Matthew Daniel Newman, Christina Michelle Maki, Darcy A DeTienne, Eric Bennett Webb, Kimberle Sue Zafft, Laurencé Blake, Mark Collins, Rachel Anne Stevens, "Sean S. Blackburn"

**Subject:** RE: Updated Union Presentation Document

Matt,  
The final hard copies look outstanding! I will go ahead and share with President Nichols and VP Mai unless Mark has already done so. Could we have the electronic copy?

Thanks for all your coordination! I think we are in a good place once we have a grasp for resources.  
Sara

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
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**From:** Matthew Daniel Newman

**Sent:** Tuesday, May 10, 2016 11:58 AM

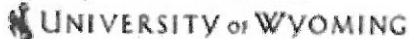
**To:** Christina Michelle Maki <[cmaki1@uwyo.edu](mailto:cmaki1@uwyo.edu)>; Darcy A DeTienne <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>; Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>; Mark Anthony Collins <[mcollin7@uwyo.edu](mailto:mcollin7@uwyo.edu)>; Rachel Anne Stevens <[rstevens@uwyo.edu](mailto:rstevens@uwyo.edu)>; Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>

**Subject:** FW: Updated Union Presentation Document

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Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture



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**From:** Brad Massey [<mailto:bmassey@alm2s.com>]

**Sent:** Tuesday, May 10, 2016 11:16 AM

**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>

**Subject:** Updated Union Presentation Document

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## Sara L Axelson

---

**From:** Sean S. Blackburn  
**Sent:** Friday, June 3, 2016 7:06 AM  
**To:** Sara L Axelson  
**Subject:** Re: Updated Union Presentation Document

Thanks -- Good morning!

SB

Sent from my iPhone

On Jun 3, 2016, at 6:31 AM, Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)> wrote:

Smart.

On Jun 3, 2016, at 6:18 AM, Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)> wrote:

Correct - we're just sharing the recommendations with key/impacted units.

SB

Sent from my iPhone

On Jun 3, 2016, at 5:29 AM, Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)> wrote:

Now I get it. We need to figure out what we can do and if private money can help. On hold for the short term.

On Jun 2, 2016, at 10:26 PM, Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)> wrote:

Darcy and I want to coordinate so that I share with Student Media and Vets the same day she shares with the rest of her staff. News travels so fast at UW. We don't want anyone feeling like they were left out or last to know.

Thanks,  
SB

---

**From:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Date:** Thursday, June 2, 2016 at 8:07 PM  
**To:** Sean Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Subject:** Re: Updated Union Presentation Document

??



On Jun 2, 2016, at 8:52 AM, Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)> wrote:

Darcy,

Let's chat and schedule our release times to staff on the same day.

Thanks,  
SB

---

**From:** Matthew Daniel Newman  
**Sent:** Thursday, June 02, 2016 8:29 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>; Christina Michelle Maki <[cmaki1@uwyo.edu](mailto:cmaki1@uwyo.edu)>; Darcy A DeTienne <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>; Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>; Mark Anthony Collins <[mcollin7@uwyo.edu](mailto:mcollin7@uwyo.edu)>; Rachel Anne Stevens <[rstevens@uwyo.edu](mailto:rstevens@uwyo.edu)>; Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
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All-

Attached you will find the final draft of the Union Visioning Study.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
*Office of Facilities Architecture*  
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[bmassey@alm2s.com](mailto:bmassey@alm2s.com)

<image002.jpg> alm2s  
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## Sara L Axelson

---

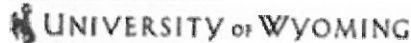
**From:** Matthew Daniel Newman  
**Sent:** Tuesday, June 7, 2016 12:14 PM  
**To:** Sara L Axelson  
**Cc:** Mark Anthony Collins; Laurence Blake; Eric Bennett Webb; Darcy A DeTienne  
**Subject:** RE: Updated Union Presentation Document

Sara-

You are correct. Brad informed me that he is willing to make a presentation whenever it fits into our schedule. I don't think we need to have another meeting and think we are at the stage that Darcy can present to the various groups.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Facilities Architecture



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**From:** Sara L Axelson  
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**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
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Matt,  
President Nichols and VP Mai have the Union vision and understand that we are on hold until we can proceed with using financial resources. I assume we are complete with Brad unless we invite him to present to the President and others? Do we need to have a final meeting with the entire visioning team or shall I have Darcy update the students on the group since most of the visioning team were present in our last meeting?

Thanks,  
Sara

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
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**From:** Sara L Axelson

**Sent:** Thursday, June 02, 2016 7:32 AM

**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>; Christina Michelle Maki <[cmaki1@uwyo.edu](mailto:cmaki1@uwyo.edu)>; Darcy A DeTienne <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>; Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>; Mark Anthony Collins <[mcollin7@uwyo.edu](mailto:mcollin7@uwyo.edu)>; Rachel Anne Stevens <[rstevens@uwyo.edu](mailto:rstevens@uwyo.edu)>; Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>

**Subject:** RE: Updated Union Presentation Document

Matt,

The final hard copies look outstanding! I will go ahead and share with President Nichols and VP Mai unless Mark has already done so. Could we have the electronic copy?

Thanks for all your coordination! I think we are in a good place once we have a grasp for resources.

Sara

*Sara Axelson*

*Vice President for Student Affairs*

*University of Wyoming*

*Laramie, WY 82071*

*[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)*

*307-766-5561*

---

**From:** Matthew Daniel Newman

**Sent:** Tuesday, May 10, 2016 11:58 AM

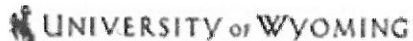
**To:** Christina Michelle Maki <[cmaki1@uwyo.edu](mailto:cmaki1@uwyo.edu)>; Darcy A DeTienne <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>; Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>; Mark Anthony Collins <[mcollin7@uwyo.edu](mailto:mcollin7@uwyo.edu)>; Rachel Anne Stevens <[rstevens@uwyo.edu](mailto:rstevens@uwyo.edu)>; Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>

**Subject:** FW: Updated Union Presentation Document

Please see the message below and related attachment from alm2s. I will schedule a meeting for next week to discuss.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture



1000 E. University Ave., Dept. 3413  
Merica Hall 213  
Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

---

**From:** Brad Massey [<mailto:bmassey@alm2s.com>]  
**Sent:** Tuesday, May 10, 2016 11:16 AM  
**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
**Subject:** Updated Union Presentation Document

Matt,

I realized the Union Presentation draft that I sent on Friday did not include the long term visioning concepts at the end of the document, so attached is an updated version including those color-coded plans. When we last talked, your direction was to include them as an appendix at the end of the document to de-emphasize their importance. If you want to tweak the format just let me know.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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712 Whalers Way  
Building B, Suite 100  
Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

Sara L Axelson

---

**From:** Sean S. Blackburn  
**Sent:** Wednesday, June 8, 2016 12:40 PM  
**To:** Sara L Axelson  
**Subject:** Fwd: Union Visioning

FYI- More later.

SB

Sent from my iPhone

Begin forwarded message:

**From:** <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Date:** June 8, 2016 at 12:34:48 PM MDT  
**To:** <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>  
**Subject:** **Union Visioning**

My crew is scheduled to learn from me about the consultants recommendation on the union visioning at 4pm on Tuesday June 14th. Hope Tuesday still works for you to share with your crew as well. If not, let me know.

SB

Sent from my iPhone

## Sara L Axelson

---

**From:** Sara L Axelson <Sara.Axelson@uwyo.edu>  
**Sent:** Friday, July 1, 2016 9:34 AM  
**To:** Thaddeus Mast  
**Subject:** Re: Union renovations

Small construction maybe a year from now just to adjust spaces to accommodate groups. Let's talk when final. Thanks!

On Jul 1, 2016, at 9:15 AM, Thaddeus Mast <[thaddeusm@laramieboomerang.com](mailto:thaddeusm@laramieboomerang.com)> wrote:

I think we could wait until either the draft is finalized or the construction begins. Is there some sort of rough timeline?

---

**From:** Sara L Axelson [<mailto:SAxelson@uwyo.edu>]  
**Sent:** Thursday, June 30, 2016 8:36 PM  
**To:** Thaddeus Mast  
**Subject:** RE: Union renovations

Tad,

Sorry for my delay in getting back to you. Essentially we have a draft visioning of the Wyoming Union that we have been working on this year to see what student oriented services should be in the Union and how we can reconfigure the space to support student needs better. The draft has been submitted to President Nichols and VP Mai and is not final. Could we schedule a meeting soon when you can meet with Darcy DeTienne, Union Director; Eric Webb, Executive Director of Residence Life; Dining and the Union and me?

Hope you are doing well and have a great 4<sup>th</sup> of July.  
Sara

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561

---

**From:** Thaddeus Mast [<mailto:thaddeusm@laramieboomerang.com>]  
**Sent:** Thursday, June 30, 2016 2:03 PM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Subject:** Union renovations

Hi Sara,

I just happened to remember the various renovations to the Union we talked about a while ago. Do you have any updates? I honestly don't know much about it at all, so even an explanation about what's going on would be great. I'm a bit swamped today but will be around tomorrow if that works for you.

Thanks,  
Tad

Thaddeus Mast  
Laramie Boomerang staff reporter  
Direct: (307)755-3326



**Sara L Axelson**

---

**From:** Thomas Carl Garvie  
**Sent:** Monday, August 22, 2016 9:58 AM  
**To:** Sara L Axelson  
**Subject:** Re: Union Plan

Wednesday afternoon would be better if thats possible for you.

Thomas Garvie  
Editor-In-Chief  
UW Branding Iron  
(307)-575-9436

---

**From:** Sara L Axelson  
**Sent:** Friday, August 19, 2016 11:05:07 PM  
**To:** Thomas Carl Garvie  
**Subject:** RE: Union Plan

Could we meet next week, say Tuesday at 1? I am sorry, the week got away from me.

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561

---

**From:** Thomas Carl Garvie  
**Sent:** Tuesday, August 16, 2016 10:51 AM  
**To:** Sara L Axelson <SAxelson@uwyo.edu>  
**Subject:** Re: Union Plan

Thank you for getting back to me. I would love to meet with you this week just to ask some questions that I think you are in a unique position to answer. Let me know what day works best for you.

Thanks,

Thomas Garvie  
Editor-In-Chief  
UW Branding Iron  
(307)-575-9436

---

**From:** Sara L Axelson  
**Sent:** Thursday, August 11, 2016 10:09:23 PM  
**To:** Thomas Carl Garvie

**Cc:** Darcy A DeTienne; Eric Bennett Webb

**Subject:** RE: Union Plan

Thomas,

Forgive my tardiness. I am glad you are reviewing the visioning for the union. I am happy to meet with you or you can meet with Darcy DeTienne or Eric Webb who can describe the process and the general outcome. We are delayed due to funding constraints but hope to move forward on some of the changes this year.

Best,

Sara

*Sara Axelson*

*Vice President for Student Affairs*

*University of Wyoming*

*Laramie, WY 82071*

*[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)*

*307-766-5561*

---

**From:** Thomas Carl Garvie

**Sent:** Monday, August 8, 2016 10:37 AM

**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>

**Subject:** Union Plan

Hello Mrs. Axelson,

My name is Thomas Garvie and I am the Editor of the Branding Iron. I have been reviewing the new floor plan for the Union and am wondering when you could meet with me to discuss it.

Thank you,

Thomas Garvie

(307)-575-9436

Editor-In-Chief

UW Branding Iron

## Sara L Axelson

---

**From:** Thomas Carl Garvie  
**Sent:** Wednesday, August 24, 2016 4:08 PM  
**To:** Sara L Axelson  
**Subject:** Re: Wednesday at 2 - Union Visioning

Absolutely. I will see you then.

Thomas Garvie  
(307)-575-9436  
University of Wyoming Student Media  
Special Projects Editor  
Union Office 310

On Aug 24, 2016, at 4:06 PM, Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)> wrote:

In another meeting that's going long. Can we do 4:30 by rolling mill?

On Aug 24, 2016, at 4:00 PM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

It appears that maybe my last email did not send properly. I am just checking to make sure we are still meeting today at 4 behind rolling mill. The email I sent confirming the appointment may. It have sent properly so I am just touching base.

Thank you,

Thomas Garvie  
(307)-575-9436  
University of Wyoming Student Media  
Special Projects Editor  
Union Office 310

On Aug 23, 2016, at 9:54 AM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

I can do that.

Thomas Garvie

On Aug 23, 2016, at 9:46 AM, Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)> wrote:

I'm sorry Thomas. My schedule has changed. Could we meet on Wednesday at 4 around Rolling Mill?

Thanks,  
Sara

## Eric Bennett Webb

---

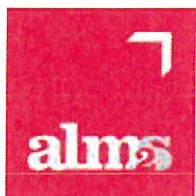
**From:** Brad Massey <bmassey@alm2s.com>  
**Sent:** Wednesday, August 31, 2016 4:14 PM  
**To:** Kimberle Sue Zafft  
**Cc:** Matthew Daniel Newman; Eric Bennett Webb  
**Subject:** FW: University of Wyoming Union Visioning

Hi Kim,

Here are the questions I received from the Branding Iron. As I mentioned on the phone, I would like to get some direction from your group before I respond. Thanks.

**Brad Massey, AIA**

[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tgarvie@uwyo.edu>]  
**Sent:** Wednesday, August 31, 2016 2:20 PM  
**To:** Brad Massey  
**Subject:** Re: University of Wyoming Union Visioning

Mr. Massey,

Thank you for your prompt response. My questions are as follows:

1.) Can you explain Charrett meeting and how it works?

2.) On page 12 which contains the Charrett minutes, there is an excerpt that says about student media "They could effectively work in 2/3 of their existing space if it were laid out correctly." Was this excerpt a recommendation made by you guys or made by someone at the university? If it was a representative of the university who specifically was it.

3.) Veteran's affairs told me that among their requests were that they 'not be put in the union, and that they not be put on the third floor.' If this is the case why does the visioning place them in the union on the third floor.

4.) When you were brought in initially, what was the goal expressed to you by administration

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron

(307)-575-9436

---

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Sent:** Monday, August 29, 2016 5:14:04 PM  
**To:** Thomas Carl Garvie; [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** RE: University of Wyoming Union Visioning

Feel free to email me your questions and I will respond asap.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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712 Whalers Way  
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Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tgarvie@uwyo.edu>]  
**Sent:** Monday, August 29, 2016 2:40 PM  
**To:** [bmassey@alm2s.com](mailto:bmassey@alm2s.com); [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** University of Wyoming Union Visioning

Hello,  
My name is Thomas Garvie and I am an editor with University of Wyoming Student Media. I am writing a story on the visioning plan and would like to speak with one or both of you on the subject. My deadline is wednesday at 4 PM. If it is possible I would like to speak on the phone and ask a couple questions, or send an email with those questions.

Thank you,

Thomas Garvie  
Editor  
UW Branding Iron  
(307)-575-9436



**Eric Bennett Webb**

---

**From:** Darcy A DeTienne  
**Sent:** Thursday, September 01, 2016 7:43 AM  
**To:** Eric Bennett Webb  
**Subject:** Fwd: University of Wyoming Union Visioning

Thought I would send this your way, also. [REDACTED] I haven't seen anything from Matt. Sticky waters.

Darcy

Sent from my iPad

Begin forwarded message:

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Date:** August 31, 2016 at 3:22:02 PM MDT  
**To:** Matt Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>, 'Darcy A DeTienne' <[DarcyD@uwyo.edu](mailto:DarcyD@uwyo.edu)>  
**Subject:** FW: University of Wyoming Union Visioning

Any thoughts/suggestions on how to handle this inquiry from the Branding Iron?

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



alm2s  
712 Whalers Way  
Building B, Suite 100  
Fort Collins, CO 80525  
(970) 223 -- 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tggarvie@uwyo.edu>]  
**Sent:** Wednesday, August 31, 2016 2:20 PM  
**To:** Brad Massey  
**Subject:** Re: University of Wyoming Union Visioning

Mr. Massey,

Thank you for your prompt response. My questions are as follows:

- 1.) Can you explain Charrett meeting and how it works?
  
- 2.) On page 12 which contains the Charrett minutes, there is an excerpt that says about student media "They could effectively work in 2/3 of their existing space if it were laid out correctly." Was this excerpt a recommendation made by you guys or made by someone at the university? If it was a representative of the university who specifically was it.

3.) Veteran's affairs told me that among their requests were that they 'not be put in the union, and that they not be put on the third floor.' If this is the case why does the visioning place them in the union on the third floor.

4.)When you were brought in initially, what was the goal expressed to you by administration

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

---

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Sent:** Monday, August 29, 2016 5:14:04 PM  
**To:** Thomas Carl Garvie; [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** RE: University of Wyoming Union Visioning

Feel free to email me your questions and I will respond asap.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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Building B, Suite 100  
Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tgavie@uwyo.edu>]  
**Sent:** Monday, August 29, 2016 2:40 PM  
**To:** [bmassey@alm2s.com](mailto:bmassey@alm2s.com); [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** University of Wyoming Union Visioning

Hello,

My name is Thomas Garvie and I am an editor with University of Wyoming Student Media. I am writing a story on the visioning plan and would like to speak with one or both of you on the subject. My deadline is wednesday at 4 PM. If it is possible I would like to speak on the phone and ask a couple questions, or send an email with those questions.

Thank you,

Thomas Garvie  
Editor  
UW Branding Iron  
(307)-575-9436

## Eric Bennett Webb

---

**From:** Matthew Daniel Newman  
**Sent:** Thursday, September 01, 2016 7:49 AM  
**To:** Brad Massey  
**Cc:** Eric Bennett Webb; Sara L Axelson; Kimberle Sue Zafft; Darcy A DeTienne  
**Subject:** Re: University of Wyoming Union Visioning

Brad-

These responses are accurate. Please respond to Thomas accordingly.

Thanks-

Matt

---

**From:** Brad Massey <bmassey@alm2s.com>  
**Sent:** Wednesday, August 31, 2016 5:23:32 PM  
**To:** Matthew Daniel Newman; Kimberle Sue Zafft  
**Cc:** Eric Bennett Webb  
**Subject:** RE: University of Wyoming Union Visioning

I thought it might help if I put together what I hope is a fairly generic response to each question for everyone to review. See below in RED italic.

**Brad Massey, AIA**

[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Matthew Daniel Newman [mailto:mnewman6@uwyo.edu]  
**Sent:** Wednesday, August 31, 2016 4:21 PM  
**To:** Brad Massey; Kimberle Sue Zafft  
**Cc:** Eric Bennett Webb  
**Subject:** RE: University of Wyoming Union Visioning

Brad-

I called your office this afternoon but was unable to reach you. I will discuss with Sara in the morning and get back to you.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture



**From:** Brad Massey [<mailto:bmassey@alm2s.com>]  
**Sent:** Wednesday, August 31, 2016 4:14 PM  
**To:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>  
**Cc:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>  
**Subject:** FW: University of Wyoming Union Visioning

Hi Kim,

Here are the questions I received from the Branding Iron. As I mentioned on the phone, I would like to get some direction from your group before I respond. Thanks.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tgavie@uwyo.edu>]  
**Sent:** Wednesday, August 31, 2016 2:20 PM  
**To:** Brad Massey  
**Subject:** Re: University of Wyoming Union Visioning

Mr. Massey,

Thank you for your prompt response. My questions are as follows:

1.) Can you explain Charrett meeting and how it works?

*A charrette is a meeting where various stakeholders in a project work to identify issues and then brainstorm potential solutions. We facilitated the charrette over a two-day period with the hope that everyone who wanted to participate would have a chance to sit in on at least a few sessions and have their opinion heard. Some sessions were better attended than others but overall we had a nice turnout with great feedback.*

2.) On page 12 which contains the Charrett minutes, there is an excerpt that says about student media "They could effectively work in 2/3 of their existing space if it were laid out correctly." Was this excerpt a recommendation made by you guys or made by someone at the university? If it was a representative of the university who specifically was it.

*Unfortunately that meeting was several months ago so I don't remember the specifics. In general terms, the discussion was centered around how compartmentalized, ie. "chopped up" the 3<sup>rd</sup> floor is in its current configuration and the general consensus was that if it was designed and remodeled for specific user groups then there should be a space needs reduction due to increased efficiencies.*

3.) Veteran's affairs told me that among their requests were that they 'not be put in the union, and that they not be put on the third floor.' If this is the case why does the visioning place them in the union on the third floor.

*We received numerous comments and opinions regarding Veteran's Affairs, as well as many other spaces throughout the Union. Our job was to carefully vet out all the issues and make an independent recommendation based on our thorough analysis and professional judgment. Based on this analysis, we felt it made the most sense to locate them on the 3<sup>rd</sup> floor of the Union.*

4.)When you were brought in initially, what was the goal expressed to you by administration

*Similar to the answer to #3 above, the goal was an independent analysis of the Union, based on input we received from the various groups, to better understand current spatial allocation and then make recommendations based on this input. We made it very clear in all our interactions with each group, that this study was a very high level look at what could be the future of the Union, but that there are no imminent changes planned at this time.*

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

---

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Sent:** Monday, August 29, 2016 5:14:04 PM  
**To:** Thomas Carl Garvie; [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** RE: University of Wyoming Union Visioning

Feel free to email me your questions and I will respond asap.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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**Sent:** Monday, August 29, 2016 2:40 PM  
**To:** [bmassey@alm2s.com](mailto:bmassey@alm2s.com); [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** University of Wyoming Union Visioning

Hello,  
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Thank you,

Thomas Garvie

Editor

UW Branding Iron

(307)-575-9436



## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Thursday, September 01, 2016 7:53 AM  
**To:** Eric Bennett Webb; Sean S. Blackburn  
**Subject:** RE: University of Wyoming Union Visioning

Good. Thanks for the cc.

*Sara Axelson  
Vice President for Student Affairs  
University of Wyoming  
Laramie, WY 82071  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561*

---

**From:** Eric Bennett Webb  
**Sent:** Thursday, September 1, 2016 7:49 AM  
**To:** Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Cc:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Subject:** Fwd: University of Wyoming Union Visioning

FYI

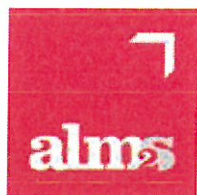
Sent from my iPhone

Begin forwarded message:

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Date:** August 31, 2016 at 5:23:32 PM MDT  
**To:** 'Matthew Daniel Newman' <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>, 'Kimberle Sue Zafft' <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>  
**Cc:** 'Eric Bennett Webb' <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>  
**Subject:** RE: University of Wyoming Union Visioning

I thought it might help if I put together what I hope is a fairly generic response to each question for everyone to review. See below in RED italic.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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[www.alm2s.com](http://www.alm2s.com)

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**Sent:** Wednesday, August 31, 2016 4:21 PM  
**To:** Brad Massey; Kimberle Sue Zafft  
**Cc:** Eric Bennett Webb  
**Subject:** RE: University of Wyoming Union Visioning

Brad-

I called your office this afternoon but was unable to reach you. I will discuss with Sara in the morning and get back to you.

Thanks-

**Matthew D. Newman, AIA, LEED AP BD+C**  
*Office of Facilities Architecture*

 UNIVERSITY of WYOMING  
1000 E. University Ave., Dept. 3413  
Merica Hall 213  
Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

---

**From:** Brad Massey [<mailto:bmassey@alm2s.com>]  
**Sent:** Wednesday, August 31, 2016 4:14 PM  
**To:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>  
**Cc:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>  
**Subject:** FW: University of Wyoming Union Visioning

Hi Kim,

Here are the questions I received from the Branding Iron. As I mentioned on the phone, I would like to get some direction from your group before I respond. Thanks.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



alm<sub>2</sub>s  
712 Whalers Way  
Building B, Suite 100  
Fort Collins, CO 80525  
(970) 223 – 1820  
[www.alm2s.com](http://www.alm2s.com)

---

**From:** Thomas Carl Garvie [<mailto:tgarvie@uwyo.edu>]  
**Sent:** Wednesday, August 31, 2016 2:20 PM  
**To:** Brad Massey  
**Subject:** Re: University of Wyoming Union Visioning

Mr. Massey,

Thank you for your prompt response. My questions are as follows:

- 1.) Can you explain Charrett meeting and how it works?

*A charrette is a meeting where various stakeholders in a project work to identify issues and then brainstorm potential solutions. We facilitated the charrette over a two-day*



*period with the hope that everyone who wanted to participate would have a chance to sit in on at least a few sessions and have their opinion heard. Some sessions were better attended than others but overall we had a nice turnout with great feedback.*

2.) On page 12 which contains the Charrett minutes, there is an excerpt that says about student media "They could effectively work in 2/3 of their existing space if it were laid out correctly." Was this excerpt a recommendation made by you guys or made by someone at the university? If it was a representative of the university who specifically was it.

*Unfortunately that meeting was several months ago so I don't remember the specifics. In general terms, the discussion was centered around how compartmentalized, ie. "chopped up" the 3<sup>rd</sup> floor is in its current configuration and the general consensus was that if it was designed and remodeled for specific user groups then there should be a space needs reduction due to increased efficiencies.*

3.) Veteran's affairs told me that among their requests were that they 'not be put in the union, and that they not be put on the third floor.' If this is the case why does the visioning place them in the union on the third floor.

*We received numerous comments and opinions regarding Veteran's Affairs, as well as many other spaces throughout the Union. Our job was to carefully vet out all the issues and make an independent recommendation based on our thorough analysis and professional judgment. Based on this analysis, we felt it made the most sense to locate them on the 3<sup>rd</sup> floor of the Union.*

4.) When you were brought in initially, what was the goal expressed to you by administration

*Similar to the answer to #3 above, the goal was an independent analysis of the Union, based on input we received from the various groups, to better understand current spatial allocation and then make recommendations based on this input. We made it very clear in all our interactions with each group, that this study was a very high level look at what could be the future of the Union, but that there are no imminent changes planned at this time.*

Thank you,

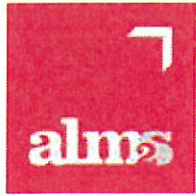
Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

---

**From:** Brad Massey <[bmassey@alm2s.com](mailto:bmassey@alm2s.com)>  
**Sent:** Monday, August 29, 2016 5:14:04 PM  
**To:** Thomas Carl Garvie; [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)  
**Subject:** RE: University of Wyoming Union Visioning

Feel free to email me your questions and I will respond asap.

**Brad Massey, AIA**  
[bmassey@alm2s.com](mailto:bmassey@alm2s.com)



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712 Whalers Way  
Building B, Suite 100  
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---

**From:** Thomas Carl Garvie [<mailto:tgarvie@uwyo.edu>]

**Sent:** Monday, August 29, 2016 2:40 PM

**To:** [bmassey@alm2s.com](mailto:bmassey@alm2s.com); [smoscrip@alm2s.com](mailto:smoscrip@alm2s.com)

**Subject:** University of Wyoming Union Visioning

Hello,

My name is Thomas Garvie and I am an editor with University of Wyoming Student Media. I am writing a story on the visioning plan and would like to speak with one or both of you on the subject. My deadline is wednesday at 4 PM. If it is possible I would like to speak on the phone and ask a couple questions, or send an email with those questions.

Thank you,

Thomas Garvie  
Editor  
UW Branding Iron  
(307)-575-9436

## Eric Bennett Webb

---

**From:** Thomas Carl Garvie  
**Sent:** Wednesday, October 05, 2016 4:52 PM  
**To:** Eric Bennett Webb  
**Subject:** Union Report

Hello Mr. Webb,

My name is Thomas Garvie and I am with the Branding Iron and was present at the most recent union board meeting. At that meeting it was made abundantly clear that the union would not move forward with the Alm2s proposal. I have heard since that the university plans to move forward with the third floor only. I am looking for clarification as to whether or not this is true, and also what prompted that change and why those impacted were not notified.

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436



## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Thursday, October 06, 2016 5:42 PM  
**To:** Thomas Carl Garvie  
**Cc:** Cary Berry-Smith; Sean S. Blackburn; Eric Bennett Webb; Christina Ann Millemon  
**Subject:** Re: Union Visioning

Thomas,  
I understand the confusion. Let's meet next week with Dean Blackburn, Eric Webb and Cary Berry Smith. I'll have my assistant Christina schedule.  
Thanks,  
Sara

On Oct 6, 2016, at 5:34 PM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

I guess my confusion is because in the Union Meeting I attended we were told that there was no budget for the visioning, and that in the event that decision changed the parties involved would be consulted. It seems the Veterans were informed and instructed to keep raising money, while student media was left out of the loop. I am still unclear about when that changed, and why it did. Also if the plan is to vet the proposal, when is that supposed to happen? Just trying to get a handle on the process.

Thomas Garvie

News Editor

UW Branding Iron

(307)-575-9436

---

**From:** Sara L Axelson  
**Sent:** Wednesday, October 5, 2016 10:24:59 PM  
**To:** Thomas Carl Garvie  
**Cc:** Sean S. Blackburn  
**Subject:** Re: Union Visioning

Hi Thomas,

I'm sorry I wasn't able to respond until this evening. We need to continue the vetting of the plan with the Union Board, staff and the Veterans center and other constituencies. As we discussed earlier, we have the plan, we need to have resources and additional vetting is needed. Part was discussed at Union Board but more needs to be shared.

Let me connect with Dean Blackburn and we will schedule conversations.

Thanks Thomas,  
Sara

On Oct 5, 2016, at 4:58 PM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

Hello Vice President Axelson,

After the union meeting last week, it was my understanding that the union was not planning to move forward with the union visioning. However I have now been informed that the union is moving forward with the third floor and the third floor only. I am looking for clarification as to when this decision was made, what prompted the change of plans, why Student Media was not informed and why that possibility was not discussed at the meeting.

Thank You,

Thomas Garvie

News Editor

UW Branding Iron

(307)-575-9436

## Eric Bennett Webb

---

**From:** Kimberle Sue Zafft  
**Sent:** Tuesday, October 11, 2016 9:22 AM  
**To:** Sara L Axelson  
**Cc:** Matthew Daniel Newman; Eric Bennett Webb; Laurence Blake; Sean S. Blackburn  
**Subject:** RE: Union Visioning Team

You bet!

---

**From:** Sara L Axelson  
**Sent:** Tuesday, October 11, 2016 9:21 AM  
**To:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>  
**Cc:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>; Eric Bennett Webb <[ewebb1@uwyo.edu](mailto:ewebb1@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>; Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Subject:** Re: Union Visioning Team

Helpful. Let's meet with the original committee with Daniel and brief them and get feedback in vetting process going forward and what is in motion. Kim, can you ask Bailey to convene? Thanks.

On Oct 11, 2016, at 9:01 AM, Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)> wrote:

I'm also forwarding this to Eric since he has responsibility for the Union. Kim

---


**From:** Matthew Daniel Newman  
**Sent:** Tuesday, October 11, 2016 9:01 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Cc:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>  
**Subject:** FW: Union Visioning Team

Hi Sara-

Kim and I just received the message below from Daniel/ ASUW. I'm not sure who the right person to respond to Daniel would be, but I do not have a good sense of where this stands.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Facilities Architecture

 UNIVERSITY of WYOMING

1000 E. University Ave., Dept. 3413  
Merica Hall 213  
Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

---

**From:** Daniel Scott Kerbs  
**Sent:** Tuesday, October 11, 2016 8:54 AM  
**To:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
**Subject:** Union Visioning Team

Hello Kim and Matt,

I hope you are well! I know that over the summer Darcy had set up a meeting to go over the draft of the plan from the consultant, and I was unfortunately unable to make it, but since then I have gotten to look over the recommended plan a little bit. I know Darcy has been out, so I thought I would reach out to you two as two of the more notable members of the visioning team and ask where we were with the review process of that plan.

I don't know if the process has stalled due to budgetary concerns, staff reductions, or otherwise, but I would really like to start gathering more feedback from departments and students. I think this would be helpful in the process of putting forward the best possible plan. Additionally, ASUW has some money which would be able to fund several of the smaller, short-term projects, and I think utilizing it for Union would be extremely beneficial to future students, so getting the team back together again to discuss this would be great in my mind!

I hope to hear back from you two soon. I'd like to get this up and running again and I know that tweaks to staffing has been tight with budget reductions, but I'd be more than willing to take on a lot of the work load!

Regards,

**DANIEL KERBS**

**President, Sigma Chi Fraternity**

**ASUW Senator, College of Engineering**

University of Wyoming • 1629 E. Fraternity Row

Laramie, Wyoming 82072 • 307-710-5916



## Eric Bennett Webb

---

**From:** Kimberle Sue Zafft  
**Sent:** Tuesday, October 11, 2016 9:24 AM  
**To:** Daniel Scott Kerbs  
**Cc:** Matthew Daniel Newman; Sara L Axelson; Eric Bennett Webb  
**Subject:** RE: Union Visioning Team

Hello Daniel,

Thanks for reaching out. We are going to schedule a meeting with the vision team to update everyone on our current status. Expect to see an email or meeting invite soon!

Kim

---

**From:** Daniel Scott Kerbs  
**Sent:** Tuesday, October 11, 2016 8:54 AM  
**To:** Kimberle Sue Zafft <[Zafft@uwyo.edu](mailto:Zafft@uwyo.edu)>; Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
**Subject:** Union Visioning Team

Hello Kim and Matt,

I hope you are well! I know that over the summer Darcy had set up a meeting to go over the draft of the plan from the consultant, and I was unfortunately unable to make it, but since then I have gotten to look over the recommended plan a little bit. I know Darcy has been out, so I thought I would reach out to you two as two of the more notable members of the visioning team and ask where we were with the review process of that plan.

I don't know if the process has stalled due to budgetary concerns, staff reductions, or otherwise, but I would really like to start gathering more feedback from departments and students. I think this would be helpful in the process of putting forward the best possible plan. Additionally, ASUW has some money which would be able to fund several of the smaller, short-term projects, and I think utilizing it for Union would be extremely beneficial to future students, so getting the team back together again to discuss this would be great in my mind!

I hope to hear back from you two soon. I'd like to get this up and running again and I know that tweaks to staffing has been tight with budget reductions, but I'd be more than willing to take on a lot of the work load!

Regards,

### DANIEL KERBS

President, Sigma Chi Fraternity  
ASUW Senator, College of Engineering  
University of Wyoming • 1629 E. Fraternity Row  
Laramie, Wyoming 82072 • 307-710-5916

## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Tuesday, October 18, 2016 10:32 AM  
**To:** Eric Bennett Webb  
**Subject:** preparation

Let's touch base before Wednesday night at 5:15! Also, did you want to talk before we discuss the Union visioning plan this afternoon?

## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Tuesday, October 18, 2016 8:04 PM  
**To:** Mary A. Aguayo  
**Cc:** Sean S. Blackburn; Eric Bennett Webb  
**Subject:** Student Advisory Board - 26

If we meet on the 26<sup>th</sup> can we begin at 7? Sean, Eric and I need to be at a Student Media public forum on the Union Visioning at 6.

*Sara Axelson  
Vice President for Student Affairs  
University of Wyoming  
Laramie, WY 82071  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
307-766-5561*

## Sara L Axelson

---

**From:** Sara L Axelson  
**Sent:** Tuesday, October 18, 2016 8:14 PM  
**To:** Thomas Carl Garvie  
**Cc:** ASUW President; ASUW Vice President; Sean S. Blackburn; Eric Bennett Webb; Matthew Daniel Newman; Cary Berry-Smith; Marty C. Martinez; Kimberle Sue Zafft; Daniel Scott Kerbs  
**Subject:** Union Visioning Public Forum

Thomas,

Thanks for initiating the meeting today to discuss the Union Visioning document and for scheduling the meeting on Wednesday, October 26 at 6:00 p.m. I have copied others in hopes they will be able to attend as we discuss the Union Visioning Document. I'll leave the details to you and Dean Blackburn on what other units to include. Also, I hope that soon, you, Director Berry-Smith and Dean Blackburn schedule a meeting with Matt Newman in Facilities Planning to discuss Student Media space to develop plans.

Sincerely,  
Sara Axelson

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)  
*307-766-5561*



## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Friday, October 21, 2016 8:54 PM  
**To:** Sean S. Blackburn  
**Cc:** Eric Bennett Webb  
**Subject:** Re: Union Visioning/Facilities Planning

Ok, thanks for the update.

On Oct 21, 2016, at 5:40 PM, Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)> wrote:

FYI –  
SB

---

**From:** Sean S. Blackburn  
**Sent:** Friday, October 21, 2016 5:40 PM  
**To:** Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)>  
**Subject:** RE: Union Visioning/Facilities Planning

Thomas,

Your answers to your questions in order:

1. Yes, I will be attending the forum on Wednesday.
2. Yes, I have informed Marty Martinez
3. Matthew Daniel Newman, Assoc Dir, Facilities Planning, Facilities Architecture, [mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu); (307) 766-2407

Have a good weekend.

Thanks,  
SB

---

**From:** Thomas Carl Garvie  
**Sent:** Friday, October 21, 2016 2:54 PM  
**To:** Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Subject:** Union Visioning/Facilities Planning

Dean Blackburn,

I just wanted to check in on a few things.

1. Will you be attending the forum on Wednesday night at 6 p.m. in the ASUW Senate Chambers?
2. Has Veterans Services been notified that the plan is not set in stone, as it was discussed in our meeting on Tuesday?
3. Can I get the contact information for Matt Newman from Facilities Planning?

Thank You,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

## **Eric Bennett Webb**

---

**From:** Sara L Axelson  
**Sent:** Monday, October 24, 2016 8:15 AM  
**To:** Eric Bennett Webb; Sean S. Blackburn  
**Subject:** RE: Union Board

How does this sound –

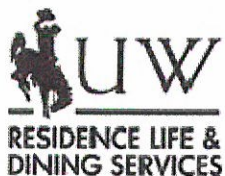
Eric begins and I add that we are vetting the plan now at the same time we are working with Facilities planning to work with space configuration. We have begun with the Veterans Center. The computer lab is converted to a meeting room and a Reflection room is nearly complete

---

**From:** Eric Bennett Webb  
**Sent:** Monday, October 24, 2016 8:11 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>; Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>  
**Subject:** RE: Union Board

I can start off the discussion, but need to discuss where we go from there.

**Eric Webb**  
**Executive Director**  
**Residence Life, Dining Services & Wyoming Union**  
**University Of Wyoming**  
**307-766-3059**



Π Think Green before printing this e-mail

---

**From:** Sara L Axelson  
**Sent:** Monday, October 24, 2016 8:02 AM  
**To:** Eric Bennett Webb; Sean S. Blackburn  
**Subject:** RE: Union Board

I think that is a good idea. Who wants to be the voice?

*Sara Axelson*  
*Vice President for Student Affairs*  
*University of Wyoming*  
*Laramie, WY 82071*  
*[saxelson@uwyo.edu](mailto:saxelson@uwyo.edu)*  
*307-766-5561*

**From:** Eric Bennett Webb

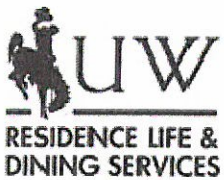
**Sent:** Monday, October 24, 2016 7:48 AM

**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>; Sean S. Blackburn <[sean.blackburn@uwyo.edu](mailto:sean.blackburn@uwyo.edu)>

**Subject:** Union Board

With Union Board tonight, do we want to discuss messaging around the Veterans Center?

**Eric Webb**  
**Executive Director**  
**Residence Life, Dining Services & Wyoming Union**  
**University Of Wyoming**  
**307-766-3059**



Π Think Green before printing this e-mail

## **Eric Bennett Webb**

---

**From:** Thomas Carl Garvie  
**Sent:** Monday, October 24, 2016 11:35 AM  
**To:** Eric Bennett Webb  
**Subject:** Union Visioning Forum

Hello Mr. Webb,

As discussed in the meeting last week, Student Media, in conjunction with ASUW, will be hosting a forum designed to begin the process of vetting aspects of the Union Visioning. If you would like an opportunity to speak please let me know and I will be sure to budget you some time. Otherwise there will be a Q&A opportunity at the end of the forum, at which you and other speakers can answer questions.

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

## Sara L Axelson

---

**From:** Sean S. Blackburn  
**Sent:** Monday, October 24, 2016 3:52 PM  
**To:** Sara L Axelson; Eric Bennett Webb  
**Subject:** Visioning - Updated

Union Visioning  
Updated 10/24/16

### Immediate Action Items:

- Tell Marty and Katrina that we are vetting the Union Vision Report and while the 3RD Floor is the preferred option based upon the consultant's report, we are not set in stone and we are vetting all aspects of the report. Share time-line. Vets are welcome at vetting as well (Sean – 10/21/16).
- Line-up Matt W., to present the report during the vetting phase (Eric – 10/21/16)
- Set up meeting with Tara regarding UW Reg on Student Media (Sean – 10/21/16)

### Vetting Phase (Next Week – October 24-28):

- Monday at Union Board Meeting (Eric can you arrange?)
- Wednesday at ASUW and Branding Iron Forum – Sean to get outline
- Thursday at Union Visioning Meeting

### Message:

- We are fully vetting the Union Visioning Report
- We want student and University Community Feedback
- We are sorry that Vetting had not already been done – much going on at UW
- We will take this feedback, consider it, and share next steps with all constituencies

### Planning Phase (Week of October – Oct 31-November 4):

- Sara, Eric, and Sean meet to review feedback and determine next steps
- Brief President Nichols and other Executive Officers (Bill, Ben, Chris), on Next Steps.
- Establish a plan on next steps to include communicating to impacted stakeholders

### Communication Phase (Week of November 7-11):

- Assign Sean, Sara, Eric to communicate with impacted stakeholders on updated plan
- Communicate Plan to ASUW, Union Board, Union Visioning Committee as well

Sean S. Blackburn  
Associate Vice President and Dean of Students  
Knight Hall 128  
(307) 766-3296  
University of Wyoming

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**Sara L Axelson**

---

**From:** Sara L Axelson  
**Sent:** Monday, October 24, 2016 9:02 PM  
**To:** Thomas Carl Garvie  
**Cc:** Sean S. Blackburn; Eric Bennett Webb  
**Subject:** Re: Union Visioning Forum

Thomas,  
Dean Blackburn, Eric Webb and I are booked until 6:45 on November 2. Could the meeting be at 7 by chance? Thanks.  
Sara

On Oct 24, 2016, at 5:56 PM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

Hello Vice President Axelson,

In light of scheduling conflicts with some of our speakers, we will be postponing the forum until next Wednesday, November 2nd at the same time. We will re-apply for a venue and inform you and others on the place. We feel an extra week will help create a more efficient forum. We still hope that you can be there.

Thank you,

Thomas Garvie

News Editor

UW Branding Iron

(307)-575-9436



## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Tuesday, October 25, 2016 8:45 AM  
**To:** Matthew Daniel Newman  
**Cc:** Laurence Blake; Sean S. Blackburn; Eric Bennett Webb  
**Subject:** RE: Union Visioning Forum

Matt,  
Thanks for the note. I think it is good that the BI wants to have the forum. Thanks for participating. Others will be on the panel too and Sean can let us know who has been selected. Sean, Eric and I will be there in attendance. I hope that the BI, Sean and Cary Berry-Smith will schedule time with you soon to design space expectations.  
Thanks again,  
Sara

---


**From:** Matthew Daniel Newman  
**Sent:** Tuesday, October 25, 2016 8:21 AM  
**To:** Sara L Axelson <[SAxelson@uwyo.edu](mailto:SAxelson@uwyo.edu)>  
**Cc:** Laurence Blake <[lblake3@uwyo.edu](mailto:lblake3@uwyo.edu)>  
**Subject:** FW: Union Visioning Forum

Sara-

I wanted to let you know that I have been contacted by the UW Branding Iron to participate in a 'visioning forum' for the Union. I am unsure of the exact agenda, who is invited, what the goal of the meeting is, or what information (besides the brief description below) Facilities Architecture can provide. Happy to walk them through the study/ process but I wanted to make sure that this is something that our office should be involved/ participating in.

Please give me a call if you would like to discuss.

Thanks-

Matthew D. Newman, AIA, LEED AP BD+C  
Office of Facilities Architecture  
 UNIVERSITY of WYOMING  
1000 E. University Ave., Dept. 3413  
Merica Hall 213  
Laramie, WY 82071  
p (307) 766-2407  
f (307) 766-2255  
[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)

---

**From:** Thomas Carl Garvie  
**Sent:** Monday, October 24, 2016 6:20 PM  
**To:** Matthew Daniel Newman <[mnewman6@uwyo.edu](mailto:mnewman6@uwyo.edu)>  
**Subject:** Union Visioning Forum

Mr. Newman,  
In light of scheduling conflicts with some of our speakers, we will be postponing the forum until next Wednesday, November 2nd at the same time. We will re-apply for a venue and inform you and others on the place. We feel an extra week will help create a more efficient forum. We still hope that you can be there.



Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
(307)-575-9436

Hello Mr. Newman,

My name is Thomas Garvie and I am an editor with Student Media. In conjunction with ASUW, Student Media is hosting a forum concerning the Alms2 union visioning. I was told that you could walk through some of the specifics of the visioning at the forum, specifically regarding the third floor and the main level space for Greek Life. The forum will be at 6:00 p.m. on Wednesday, October 26<sup>th</sup>. If you would be willing to help us out it would be greatly appreciated.

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
307-575-9436

## Eric Bennett Webb

---

**From:** Sara L Axelson  
**Sent:** Thursday, October 27, 2016 8:28 PM  
**To:** Sean S. Blackburn; Eric Bennett Webb  
**Subject:** Fwd: Union Visioning Forum Final Details

FYI

Begin forwarded message:

**From:** Sara L Axelson <[Sara.Axelson@uwyo.edu](mailto:Sara.Axelson@uwyo.edu)>  
**Date:** October 27, 2016 at 7:59:14 PM MDT  
**To:** Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)>  
**Subject:** Re: Union Visioning Forum Final Details

Thank you Thomas. I'm looking forward to the forum and I'm happy to say a few comments.

Best,  
Sara

On Oct 27, 2016, at 7:51 PM, Thomas Carl Garvie <[tgarvie@uwyo.edu](mailto:tgarvie@uwyo.edu)> wrote:

Vice President Axelson,

I am writing to provide you with final details regarding new date, time and venue for the Union Visioning forum. It will be held Wednesday, November 2<sup>nd</sup> at 7 p.m. in the College of Business Auditorium. If you would like to speak please let me know so I can budget you some time. Otherwise there will be a Q&A to follow at which you can answer questions and discuss with other speakers. We hope to see you there.

Thank you,

Thomas Garvie  
News Editor  
UW Branding Iron  
307-575-9436

## Eric Bennett Webb

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**From:** Eric Bennett Webb  
**Sent:** Monday, October 31, 2016 4:44 PM  
**To:** Chris Maki  
**Cc:** Sara L Axelson  
**Subject:** Union Visioning  
**Attachments:** Union Visioning Vetting Plan.docx

Chris,

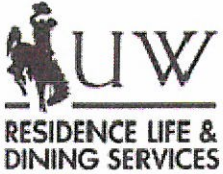
We would like move forward with the next steps of the vision process.

I put together a conceptual outline, just to provide a potential starting point. It could easily be adjusted, but provides a foundation we could adjust from.

Please let me know your thoughts.

Eric

**Eric Webb**  
**Executive Director**  
**Residence Life, Dining Services & Wyoming Union**  
**University Of Wyoming**  
**307-766-3059**



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## Union Visioning Vetting Plan

(Draft October 28, 2016)

1. Expand the ALM2S Floorplans to be displayed on foam core boards
2. Show floorplans for all floors
3. Outline all larger changes to the building  
(Written document on large board)
4. Establish a schedule for open house sessions to display and vet plans  
(Maybe November 16<sup>th</sup>, 17<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>)
5. Invite in house and impacted departments  
(Union tenants, DOS, SA)  
(Have comment box available)
6. Invite campus community  
(Have comment box available)
7. Solicit input from in house groups and campus community via feedback sessions (Maybe week of December 5<sup>th</sup>)
8. Determine if any adjustments need to be made to the plan
9. Make facility adjustments if and when the funds are available